



Regular Monthly Meeting Minutes
Thursday, October 7, 2021 – 5:30 pm

- I. **Call to Order – 5:44 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

- III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)		X	
2. Derrick Johnson	Trustee, (3/2023)		X	
3. William Keeby	Trustee, (2/2023)	X		
4. Elizabeth Murphy	Trustee, (8/4/2023)	X, 5:47 pm		
5. Mayokun Oshin	Trustee, (3/2023)	X		
6. Larry Patton	Trustee, (3/2023)	X		
7. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School		X	
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. **Board Business**
 - a. ~~Parent Board Member Introduction~~

- V. **Renewal Application**
 - a. To approve the Renewal Application for AECPCS.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby	1 st	X				Imebet Stewart		X			
Elizabeth Murphy		X									

VI. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 7, 2021**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby		X				Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

VII. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **September 2, 2021**, Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton				X	
William Keeby		X				Imebet Stewart	2 nd	X			
Elizabeth Murphy	1 st	X									

VIII. Public Comments

IX. Committee Reports

X. Co-Head(s) of School Report

a. Ongoing/Old Business

- i. Standing Meetings for Board Prep & Committee Work

b. Academics: Curriculum, Instruction and Assessment Progress

- i. Covid-Safety Procedures; weekly pooled testing of staff and students has begun; any positive cases were handled accordingly to school policy and NJDOH protocol
- ii. Covid Vaccination policy will be effective October 18, 2021 per Gov. Murphy
- iii. MAP and i-Ready testing
- iv. Leveled intervention groups set to begin this week
- v. Strong Start testing (state of NJ baseline) – 30 students taking the Algebra I Test
- vi. Application to NOCTI – submitted – National Credentialing Institution for High School Pathways Examinations
- vii. Advisory Board for Cisco Academy – meeting in November
- viii. Additional Advisory Board to be organized for 3 High School Pathways
- ix. Meeting with Dean of Admissions, Dr. Archambault, of Rowan and Burlington County Community College on October 16, 2021
- x. Dr. Archambault has agreed to serve on our Cisco Academy and Computer Science Steering Committee
- xi. High School Planning Team planning to visit other STEAM and STEM High Schools, technical schools, charter and traditional district (magnet schools) in November and December

c. School Operations and Support

- i. Updates to facilities: Architect, Contractor, and other updates

- ii. Permits have been approved; awaiting final inspections for modular classrooms and 171 Division Street
- d. **Dashboard Review/Board Business**
 - i. Board Renewal Meeting Prep to begin this month – calendar holds were sent for the preparation meetings and mock
 - ii. Review of October 5, 2021 NJSPCA Meeting
 - iii. Empire Charter Consultants Engagement
 - iv. Renewal Date Set for October 27, 2021
 - v. Presentation on ‘How to Get Renewed’
 - vi. School Inspection Day – October 7, 2021; highlights from the day (debrief on inspection day to take place October 8, 2021)
- e. **Lease/Building/Facilities**
 - i. Building Tours – Review of long range facilities planning for AECF
 - ii. Updates of 171 Division Street and 520 Chestnut Avenue – building permits for sprinklers have not been granted so sprinkler work has not commenced
- f. **Compliance, Policy and Fundraising**
 - i. CSP Grant due LOI accepted and grant due October 29
NJPCSA may award subgrants to new charter schools, replicating charter schools, and schools that are expanding for a period of up to 42 months, inclusive of planning and implementation periods. Expansion can include schools opening a new grade level in Fall 2021. The planning period may be no longer than 10 months. The implementation period may be no longer than 24 months. Through a competitive process, all subgrantees will be eligible to be awarded up to \$1,500,000. The base award is up to \$1,000,000.
 - ii. Board service updates-3-month governance training completion request
- g. **Recruitment/Retention for Staff and Students**
 - i. 2021 recruitment Updates
 - ii. Teacher pipeline shortage: HR initiatives to address
 - iii. Staff Joy and Culture Initiatives at work

XI. Executive Session - NONE

XII. Adjourn Executive Session and Reconvene Regular Session

XIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period September 3, 2021, to October 7, 2021.
- c. To approve the following payrolls:

September 15, 2021	\$140,049.37
September 30, 2021	\$145,023.63
- d. To approve the Erate Funding Decision from Solix, \$12,690.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton		X			
William Keeby		X				Imebet Stewart	2 nd	X			
Elizabeth Murphy	1 st	X		D939							

2. Contracts

- a. ~~To approve the contract with Capital City Vending Company provide the XXXX for the 2021-2022 school year at a cost not to exceed TBD.~~ Table to end of meeting.
- b. To approve the MOU with **Empire Charter Consultants**, not to exceed \$75,000.
- c. To approve the **Carnegie Learning** contract for *MATHia Student License*, not to exceed \$2,568.75.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton		X			
William Keeby		X				Imebet Stewart	2 nd	X			
Elizabeth Murphy	1 st	X									

3. Buildings & Grounds

- a. To approve **BDP Construction** to repair concrete work to frontwalk/steps, not to exceed \$26,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby		X				Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

4. Personnel

- a. To approve the termination of Quarmaine Bonnett
- b. To approve a phone stipend to Yemithsou Chery of \$25 per pay period.
- c. To approve a stipend in the amount of \$3000 for the Science Teacher, Daniel Aulisio to be paid over 18 pay periods.
- d. To approve a stipend in the amount of \$2500 for the ELA Teacher, Usha Rosidivito to be paid over 18 pay periods.
- e. To approve a stipend in the amount of \$2,500 for the ELA Coach, Pria Robinson to be paid over 18 pay periods.
- f. To approve a Teacher Coverage stipend, \$35 per class when covering during a planning period.
- g. To approve a stipend in the amount of \$1,000 for the Grade Level Chairpersons:
 - a. Grade 6 – Julianna Nini
 - b. Grade 7 – Chris Carragher
 - c. Grade 8 – TBD
 - d. Grade 9 – M. Francis
- h. To approve a stipend in the amount of \$3,000 for the ELA Intervention Lesson Planner to be paid over 18 pay periods.
- i. To approve a stipend in the amount of \$3,000 for the Math Intervention Lesson Planner to be paid over 18 pay periods.
- j. To approve the following new hires:

- a. Sophia Egbelo
- b. Michelle Herrera
- c. Felisha Milligan
- d. Diane Strickland
- k. To approve the following resignations:
 - a. Rose Hurtado
 - b. Anthony Pena
 - c. Bobby Morgan
 - d. Tazabree Coates
- l. To approve the Professional Development for Sarah Bitner – ‘Creating Affirming and Inclusive Educational Enviroments’ with TCNJ, \$208.59.
- m. To approve Brenmarie Rentas’ NJSCA membership, \$40.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	1 st	X									

5. Curriculum/Special Education

6. Policy/Misc.

- a. To approve the Board Policies, Bylaws and Regulations for FY22.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby		X				Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

XIV. Enrollment Report

Grade	2022	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Wait
6	90		92											
7	90		91											
8	90		89											
9	90		90											
Total	360		362											

XV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, November 4, 2021.

Additional motions:

- 1) To approve the contract with **Capital City Vending Company** to provide vending machines at 2021-2022 school year at a cost not to exceed \$1,000.

- 2) To approve the submittal of the application for **Change of Use of Education Space** for the 2021-2022 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby	1 st	X				Imebet Stewart		X			
Elizabeth Murphy		X									

XVI. Adjourn Public Session – 7:06 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton		X			
William Keeby	2 nd	X				Imebet Stewart		X			
Elizabeth Murphy	1 st	X									